



KfW RE-ADVERTISEMENT - EXPRESSION OF INTEREST (EOI) FOR PROCUREMENT OF THIRD-PARTY CONSULTANCY SERVICES IN MALAWI.

VSO CONTRACT OPPORTUNITY

VSO is a global voluntary organisation whose mission has been to bring people together to fight poverty through the lasting power of volunteering.

We will be running a tender process with the intention of awarding a contract for the provision of Third-party consultancy services to oversee the construction of 100 learning centres in Malawi - Central Africa under the KfW funded project and are seeking expressions of interest from suitably experienced and qualified organisations.

Construction will be carried out across multiple sites simultaneously and will be carried out in the following locations:

- 1. Northern Region** – Kalonga, Kasungu and Mzuzu. **2. Central Region** – Salima and Ntcheu.
- 3. Southern Region** – Chiradzulo, Blantyre Urban, Blantyre Rural, Zomba Urban and Phalombe

FUNCTIONAL RESPONSIBILITIES

The Consultant will be responsible for the overall successful implementation of the construction of 100 Learning Centres according to VSO Malawi's specifications. The responsibilities will include but will not be limited to;

- Managing the overall delivery of the works, taking responsibility for overall progress and initiating corrective action where necessary
- Assisting VSO with tender proceedings to identify suitable service providers (contractors, fabricators, service engineers and other trades people) for the successful construction of the Learning Centres.
- Managing and supervising the construction of the Learning Centres
- Monitoring and evaluating performance of service providers and certifying payments on behalf of VSO Malawi
- Managing and reviewing the overall quality of the works and ensuring that the beneficiaries accept the completed works. The quality of the works should reflect those standards defined within the contract drawings and managed in line with the regulatory requirements
- Providing VSO Malawi with technical solutions to challenges encountered during the construction of the Learning Centres

- Ensuring the construction of the Learning Centres is within eight (8) months and financial budget
- Managing the information flows between service providers and VSO Malawi as well as providing VSO Malawi with regular progress reports on the construction of the Learning Centres
- Advising VSO Malawi on issues that may impact on the achievement of planned project outcomes including issues of sustainability and post construction maintenance
- Managing budgets, cash flow and obligations to ensure that planned outcomes are achieved and payments to contractors and personnel are received on time

REPORTS

The Consultant is expected to produce;

- Inspection report from the 100 Learning Centres
- Certification of the buildings
- Approval of the built drawings
- Sign offs for the buildings as complete and safe

COMPETENCIES

Managerial-Management professional with strong project management acumen; prior project management experience with financial responsibility in excess of five (5) million Euros

Professionalism-working knowledge in Public/Private law and expertise in handling construction contracts published by the Federation Internationale des inge'nieurs Couseils (FIDIC), strong ethics;

Planning and Organising- Ability to plan work assignments, prioritise competing time demands, work under extreme time pressures and deadlines and with minimal direction/supervision

Technical awareness-High proficiency with computers in particular MS Word, MS Excel, MS Outlook. Proficiency in BIM/CAD software will be a distinct advantage.

MINIMUM PERSONNEL REQUIREMENTS

- The consultant will be expected to have a minimum of;
 - **Project Manager** with an advanced university degree (Masters or Equivalent) in Civil Engineering, Architecture, or other relevant disciplines. 5 years of relevant work experience in combination with a relevant first university degree (Bachelor's or equivalent) may substitute the requirement for master's degree
 - **Project Technician/Engineer/Architect** with first university degree (Bachelors or equivalent) and at least 5 years in similar works
 - **Clerk of works** with at least 5 years' experience with similar works

ESSENTIAL CERTIFICATIONS/PROFESSIONAL REGISTRATIONS

- Registration with Malawi Board of Architects and Quantity Surveyors or;
- Registration with the Malawi Board of Engineers or;
- Any other relevant certification with a reputable and recognized institution

EXPERIENCE

- At least 5 years' experience in managing projects is required. Project management in the international field will be a distinct advantage

- Experience in monitoring, reporting, development and coordination in either public or private sector organization is an asset
 - Experience in the delivery of projects that specifically relate to schools/classroom construction is desirable
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- The Third-party Consultant may either be in a quantity surveying or Architectural or Construction Engineering field

TIME SCALES

Construction works are anticipated to commence by approximately **Early July 2020** and the first lot of 50 be completed by **End November 2020**. The consultancy work will be considered complete when certified and handed over to the Ministry of Education Science and Technology (MOEST).

Expressions of interest: all expressions of interest must be received by VSO by **20th April 2020 at 16:00 Malawi time (CAT)** and must be submitted electronically (emailed) to the following email address: **tendermalawi@vsoint.org**. The EOI must include a contact name, company name, company address, phone and email address.

Tender documents: tender documents will be sent to those who expressed an interest shortly after the close of the EOI period.

Anticipated contract start date: Early July 2020

VSO reserves the right not to award a contract.

www.vsoint.org

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